

BROUGHTON JEWISH PRIMARY SCHOOL

CHILD PROTECTION & SAFEGUARDING GUIDELINES FOR VOLUNTEERS/ SUPPLY/ STUDENTS

Thank you for giving up your time to help out in school. This leaflet is to guide you regarding the very important area of Child Protection and Safeguarding. We are all here for the benefit of the children in our school. We have to ensure that they are safe and that we also keep ourselves safe.

Here are a few things to be aware of:-

- Never be alone in a closed room with a child – always stay in an open area, or keep the door open.
- Try to avoid any physical contact to avoid any misunderstandings taking place.
- Sometimes a child may say something to you that may be a cause for concern – rather than asking any questions, just listen to what they say and show consideration for what they have said.
- Any concerns, however minor they may seem, must be passed onto the School's Designated Safeguarding Lead (DSL) who is **Mrs S Caplan**. In her absence please inform either **Miss Taylor, Rabbi Y Pearlman, Mrs Deacon** or **Mrs Anderson** of your concerns.
- As well as concerns about abuse – **Neglect, Emotional, Physical and Sexual**, there is also the risk of **radicalisation**. This comes under the heading of the **PREVENT** strategy, which looks at preventing the radicalisation of adults and young people. This is not something that particularly affects the Jewish community. However, we still need to be aware of any changes, no matter how small, that might arise in a child/ young adult, with regard to such things as their behaviour, dress, attendance, socialising, attitude etc.
- If you notice any significant changes in the child's disposition, or notice any marks on the child, then please inform Mrs Caplan or any of the DSLs as above.
- We do not accept any 'banter' between the children (especially the older children) that might cause upset or embarrassment - these incidents must be reported to the DSL
- If you witness anything that causes you concern, even with a member of staff, please speak to Mrs Caplan or Rabbi Pearlman. This is called '**whistleblowing**'.

It is much better to pass on even the most trivial comments as it may be part of a bigger picture that Mrs Caplan is aware of. Be assured that where there are major concerns the appropriate agencies will be contacted to ensure that the children's welfare is secure.

May I also remind you that we have a '**No mobile phones policy**' to help safeguard the children. All staff and visitors are asked to ensure their phones are switched off and put away during school time. Also, please do not give out your contact details to any of the children.

There are phones sited around school to be used as a means of communication with the Office.

Thank you for your continued support.

S Caplan July 2023